

LEARN TO EARN – L2E

A learning platform for CPD short courses

CPD stands for Continuing Professional Development, which is the process of continuous learning and upskilling your career.

This user-friendly digital platform provides access to a wide range of courses in various fields and awards British certificates upon completion

UKQAS - A British Awarding Organisation

Admin/Secretarial/HR

- Admin, PA and Secretarial Certification
- Becoming an Executive PA Certification
- Executive Admin and PA Certification Level 3
- Female Genital Mutilation, Honour-based Abuse and Forced Marriage Awareness Certificate
- Legal Secretary Certification Level 3
- Medical Receptionist Administration Certification
- Medical Secretary Certification
- Minute Taking Certification
- Office and Reception Management Certification
- Organisational Skills for Administrators Certification
- PA Telephone Skills Certification
- Reception Skills Certification
- The Effective Secretary Certification
- Touch Typing Shorthand Certification

Business

- Affiliate Marketing Certification
- Agenda Setting Certification
- Animal Physiotherapy Certification
- Becoming a Personal Stylist Certification
- Business Letter Writing Certification
- Business Plan Writing Certification
- Business Report Writing Certification
- Call Centre Skills Certification
- Canine Communication Diploma
- Cattery Business Certification
- Cleaning Certification
- Communication Barriers in the Workplace Certification
- Communication Skills
- Conducting Rewarding Meetings Certification
- Connecting with Customers Certification
- Consequences of Careless Social Media Use in the Workplace Certification
- Consumer Rights Awareness Certification
- Costs, Volumes and Profits Certification
- Create an Online Business Certification

- 
- Creating and Maintaining a Successful Organisation Certification
 - Creating Lively and Effective Meetings Certification
 - Data Analysis Certification
 - Data Protection in the Workplace Certification
 - Delegation of Authority Certification
 - Delivering Useful Feedback in a Corporate Setting Certification
 - Developing a Compensation & Benefits Package Certification
 - Developing and Implementing New Admin Systems Certification
 - Developing Employees Certification
 - Disability Awareness Certification
 - Document Presentation Certification
 - Domestic and Commercial Cleaning Certification
 - Email Etiquette Certification
 - Email Management and Ethics Certification
 - Employee Motivation Certification
 - Environmental, Social and Governance Certification
 - Extrinsic and Intrinsic Rewards Certification
 - Fashion Design Diploma
 - Foundation in Business Skills Certification
 - From Business Ideas to Success Certification
 - Front Desk Safety and Security Certification
 - Gaining Customer Testimonials Certification
 - GDPR Certification
 - GDPR in The Workplace Certification
 - Global Anti-bribery and Corruption Certification
 - How to Effectively Motivate your Employees Certification
 - How to Handle Social Media Criticism Certification
 - Importance of Good Housekeeping at Work Certification
 - Information Governance
 - Interior Design Diploma
 - International Massage Diploma
 - Introduction to Animal Care Certification
 - Introduction to Cat Behaviour Certification
 - Introduction to Cat Grooming and Health Certification
 - Introduction to Feline Care Certification
 - Introduction to Kennel and Cattery Management Certification
 - Introduction to Reptile Care Certification
 - Key Account Management Certification
 - Kick Start your Career Certification
 - LinkedIn for Business Certification
 - Maintaining Employee Records Certification

- 
- Makeup Artist Diploma
 - Making Meetings Matter Certification
 - Managing Emotions at Work Certification
 - Managing People Certification
 - Managing your Workload Certification
 - Master Planning Certification
 - Mindful Listening Certification
 - Motivating Colleagues to Perform Certification
 - Nail Technician Award Diploma
 - Negotiation Skills Certification
 - Office Etiquette Certification
 - Online Reputation Management Certification
 - Operations Management Certification Level 2
 - Organising and Chairing Meetings Certification
 - Oven Cleaning Business
 - PCI DSS Certification
 - PR Certification
 - Preventing Workplace Discrimination Certification
 - Professional Retail Management Certification
 - Project Design Certification
 - Project Development and Testing Certification
 - Project Management Foundation (Small Projects) Certification
 - Project Preparation Certification
 - Proof Reading Basics Certification
 - Rabbit Care Certification
 - Rat/Mouse/Hamster Care Certification
 - Remote Worker & Business Travel Certification
 - Researching Certification
 - Retaining your Best People Certification
 - Selling your Arts and Crafts Certification
 - Sexual Harassment Awareness Certification
 - Skype for Business Certification
 - Staff Retention Techniques Certification
 - Starting an Ecommerce Business Certification
 - Strategic Planning / Mission Statement Certification
 - Stray and Feral Welfare Management Certification
 - Stress Management in the Workplace Certification
 - Tackling Sensitive Workplace Conversations Certification
 - Telephone Etiquette Certification
 - The Freedom of Information Act Certification
 - The General Data Protection Regulation Certification

- The HMT Sanctions List Certification
- The Human Element of Fraud Certification
- The National Minimum Wage Certification
- The Office Layout Certification
- The Reception Workstation Certification
- Time and Priority Management at Work Certification
- Training Delivery and Evaluation Certification
- Twitter for Business Certification
- UK Employment Law Certification
- Unconscious Bias Certification
- Veterinary Support Assistant
- Visual Merchandising Certification
- Wages and Benefits Certification
- Working with Aggressive People Certification
- Workplace Monitoring and Data Protection Certification

Green/Environmental

- Carbon Reduction Measures and Becoming Green Certification
- Corporate Sustainability Certification
- Environmental, Social and Governance Certification
- Sustainable Business Certification

Computing/Technology

- Adobe Illustrator Certification Level 1
- Blog Creation Management Certification
- C++ Certification Level 1
- Coding Foundations Certification
- Computer Maintenance Certification
- Computers and Internet for Beginners Certification
- CSS Certification Level 1
- Digital Art Tools for Photoshop Certification
- Excel Macros Certification
- How to Earn Online Certification
- HTML 5 Certification Level 2
- HTML and CSS Certification Level 1
- Introduction to AutoCAD Certification
- Introduction to AWS Certification
- Introduction to Cloud Computing Certification

- 
- Introduction to Gaining a Cisco Certification – Certificate
 - Introduction to Graphic Design Certification
 - Introduction to IoT–Internet of Things Certification
 - Introduction to Link Building for SEO Certification
 - Introduction to VoIP Certification
 - IT Certification Level 2
 - IT Security Certification
 - jQuery Certification Level 1
 - Link Building for SEO Certification
 - Microsoft Excel for Beginners Certification
 - Microsoft Excel Intermediate Certification
 - Microsoft Excel Advanced Certification
 - Microsoft Mail Merge Certification
 - Microsoft Outlook Certificate Level 1
 - Microsoft Outlook Certificate Level 2
 - Microsoft Outlook Certificate Level 3
 - Microsoft Teams
 - Microsoft Word Certificate Level 1
 - Microsoft Word Certificate Level 2
 - Microsoft Word Certificate Level 3
 - Mobile and Portable Device Security Certification
 - Mobile App Marketing (ASO) Certification
 - Online Security Certification
 - Photoshop CS6 Certification Level 1
 - PowerPoint Diploma
 - Python Certification Level 1
 - Software Testing Certification
 - Vlogging Certification
 - Web Applications Certification
 - Website Development Foundations Certification
 - Zoom Certification

Customer Care

- Caring for Your Customers’ Needs Certification
- Complaints Handling Certification
- Consumer Rights Awareness Certification
- Customer Care Certification
- Customer Relationship Management
- Customer Retention Certification

- Customer Service in Fashion Shops Certification
- Customer Services Certification Level 3
- Dealing with Customer Complaints Certification
- Electronic Customer Service Certification
- Face to Face Customer Service Certification
- Helpdesk Support Analyst Certification
- Identifying and Exceeding Customer Expectations Certification
- Is the Customer Always Right Certification
- Managing and Improving Customer Service Process Certification
- Meeting and Greeting Customers Certification
- Rescuing Difficult Customers Certification
- Telephone Customer Services Certification

Education

- Anti-Bullying and Bullying Prevention Certification
- Art Therapy Certification
- Basic English Certification
- Basic Maths Certification
- Become an Online Tutor
- Becoming a Higher-Level Teaching Assistant Certification
- British Sign Language Certification
- British Values Certification
- Bullying in Schools Awareness and Prevention Certification
- Child Attachment Certification
- Child Minding Certification
- Child Psychology Certification Level 3
- English Grammar – Improve Your English Certification
- Essential Employment Skills Certification
- Exam Invigilator Training
- EYFS Teaching Certification Level 3
- Home Education Certification
- Improving School Attendance Certification
- Introduction to Maths
- Learning Disabilities Awareness Certification
- Lesson Planning for Teachers Certification
- Lockdown training
- Managing Classroom Behaviour Certification
- Mental Health Training for Teachers
- Mindfulness for Children Certification

- 
- Mindfulness for Children Training Programme Certification
 - Nursery Assistant Certification
 - Play Therapy Certification
 - Positive Handling in Schools Certification
 - Prevent Duty Certification
 - Racism Awareness
 - Safeguarding Children L4 Including Internet Safety Certification
 - Safeguarding Children on the Internet Certification
 - Safeguarding for Students Certification
 - Safeguarding for Teachers Certification
 - Selective Mutism Awareness Certification
 - SEND Certification
 - Speech Therapist Introduction Certification
 - Staying Safe Online Certification
 - Tackling Hate Crime Certification
 - Tackling Obesity Certification
 - Teaching Adults to Read Certification
 - Teaching Assistant Certification Level 2
 - Teaching English to Speakers of Other Languages (TESOL) Certification
 - Teaching Phonics Certification
 - Teaching Phonics Level 2 Certification
 - The Key Stages of the National Curriculum Certification
 - What Can you Trust Certification

Finance

- Budgeting Basics Certification
- Budgeting Like a Boss Certification
- Cash Flow Statements and Logistics Certification
- Cryptocurrency Certification
- Finance for Non-Finance Managers Certification
- Financial Documents 101 Certification
- Fraud Detection Certification
- Fraud Management & Anti-Money Laundering Awareness Certification Level 2
- Fundamental Concepts of Fraud Certification
- How to Run an Efficient Payroll Certification
- Identity Theft Awareness Certification
- Introduction to Accounting Certification
- Introduction to Tax Accounting Certification
- Investing in Gold and Silver Certification

- Payroll – How to Calculate Net and Gross Pay Certification
- Payroll Systems and Management Certification Level 2
- Payroll Systems – The Basics Certification
- Personal Finance Certification
- Property Development Certification
- Retail Banking Certification
- The Cash Flow Statement Certification
- The Financial Services and Markets Act Certification
- The Proceeds of Crime and Terrorism Acts Certification
- Understanding Mortgages and Personal Finance Certification
- Understanding The National Insurance Contributions System Certification
- Understanding the PAYE System Certification
- What is Money Laundering? Certification
- When Employees Pay Less than the NIC Certification
- Wills and Probate Certification
- Xero UK Certification

Fitness

- Diets Explained– Facts, Trends, and Myths
- Exercising at Home & Outdoors
- Finding Motivation to Get Fit and Stay Fit
- Fitness Diploma (Personal Trainer / Fitness Instructor)
- Healthy Eating at Work Certification
- Herbal Health Certification
- Holistic Health Certification
- How to Improve your Mental Health Certification
- How to Improve your Physical Health Certification
- How to Improve your Sleep Certification
- How to Stop Smoking Certification
- Marketing Your Fitness Business Certification
- Meal Planning
- Reducing Stress (Techniques to Relax) Certification
- Reducing Stress with Meditation and Visualisation Certification
- Sports Psychology Certificate
- Sports Science and Therapy Certification
- The Benefits of Tai Chi Certification
- Training for Sport Certification

Health and Safety

- Abrasive Wheels Certification
- Alcohol at Work Awareness Certification
- Basic Fire Safety Awareness Certification
- Cable and Wire Management Certification
- Carbon Monoxide Awareness Certification
- Construction Design Management
- Coronavirus Awareness Certification
- COSHH Awareness Certification
- Crowd Management Certification
- Dangers of Sleep Deprivation Certification
- Dangers of Working at Night Certification
- Dealing with Workplace Violence Certification
- Display Screen Equipment Awareness Certification
- Driver Safety Awareness Certification
- Electrical Safety in the Workplace
- Ergonomics – Steps to Reduce Workplace Related Injuries Certification
- Essential Health and Safety in the Workplace (UK)
- Eye Safety in the Workplace Certification
- Fire Marshall Certification
- Fires and Explosions in the Workplace Certification
- First Aid Appointed Person Certification
- Food Allergen Awareness Certification
- Food Psychology for Mind and Body Certification
- Food Safety Cross Contamination Certification
- Food Safety Level 1 Certification
- Food Safety Level 2 Certification
- Food Safety Level 3 Certification
- Food Safety Level 4 Certification
- HACCP Certification
- Hazard Identification and Risk Control Certification
- Head Protection Certification
- Health & Safety for Homeworkers
- Health and Safety Basics and Essentials Certification
- Health and Safety for Events Certification
- Health and Safety in the Workplace (UK) Certification
- Health and Safety – We Are All Responsible Certification
- Introduction to Asbestos Certification
- Introduction to Emergency Procedures in the Workplace Certification
- Lockdown Training Certification

- Lone Working Certification
- Manual Handling certification
- Mental Health in Construction
- Mobile Phones and Driving Certification
- Noise and Hearing Protection Certification
- Noise and Vibration Awareness Certification
- Paediatric First Aid Certification
- Personal Safety Certification
- Preventing Slips and Trips in the Workplace Certification
- RIDDOR Certification
- Risk Assessment in the Workplace Certification
- Speeding on Site Awareness Certification
- Step Ladder Safety Awareness Certification
- The Dangers of Construction Dust Certification
- The Dangers of Texting While Walking Certification
- Understanding Fire Extinguishers Certification
- Working at Height Awareness Certification
- Working in Confined Spaces Certification
- Working with Lift Trucks Certification

Health and Social Care

- ADHD Awareness Certification
- Advanced Cognitive Behavioural Therapy Certification (CBT)
- Anxiety Awareness Certification
- Assessing Mental Capacity Certification
- Blood-borne Pathogens & Exposure Control Plan Certification
- Caring for the Elderly Certification
- Cerebral Palsy Awareness Certification
- Child Neglect Awareness Certification
- Child Protection Certification
- Child Protection in Sport Certification
- Child Sexual Exploitation Awareness Certification
- Cognitive Behavioural Therapy Certification (CBT)
- Concussion Awareness Certification
- Dealing with Stress, Anxiety, Depression and Violence in the workplace Certification
- Depression Awareness Certification
- Deprivation of Liberty Safeguards Certification
- Diabetes Awareness Certification

- 
- Dialectical Behaviour Therapy Certification
 - Disability Awareness Certification
 - Domiciliary Care Certification
 - Drug and Alcohol Addiction Awareness Certification
 - Duty of Care Certification
 - Dyslexia Awareness Certification
 - Eating Disorder Awareness Certification
 - Emergency First Aid in the Workplace Certification
 - End of Life Care Certification
 - Epilepsy Awareness
 - Health and Social Care Certification Level 3
 - Infection Control Certification
 - Introduction to Childcare Certification
 - Introduction to Educational Psychology Certification
 - Introduction to Independent Living Certification
 - Introduction to Midwifery
 - Introduction to REBT: Rational Emotive Behaviour Therapy Certification
 - Introduction to Sports Nutrition Certification
 - Legionnaires Disease Awareness Certification
 - Mental Health First Aid Certification
 - Nutrition and Hydration Certification
 - Nutrition Diploma
 - Nutrition for Diabetes Certification
 - Nutrition for Older Adults Certification
 - People Handling Certification
 - Plant-Based Nutrition Certification
 - PPE Awareness Certification
 - Preventing Falls in Older People Certification
 - Privacy and Dignity Certification
 - Privacy and Dignity in Care Certification
 - Recruiting Staff in the Healthcare Sector Certification
 - Safeguarding Adults Certification
 - Safeguarding Children Certification
 - Safeguarding Adults at Risk Certification
 - Safe Handling of Medicines Foundation Certification
 - Self-harm Awareness Certification
 - Sepsis Awareness Certification
 - Sharps Injuries Awareness Certification
 - Stoma Care and Management Certification
 - Stress Management Certification
 - Stroke Awareness Certification

- Suicide Prevention Certification
- Supporting People with Physical Disabilities Certification
- The Care Certification
- The Complete Menopause Toolkit Certificate
- Trauma Awareness Certification
- Understanding Autism Certification
- Understanding Dysphagia and Choking Certification
- UTI Sepsis Certification
- Workplace Hygiene Certification

Hobbies and Lifestyle

- Animal Physiotherapy Certification
- Canine Communication Certification
- Cattery Business Certification
- Children's Story Writing Diploma
- Colour Therapy Certification
- Crime Writing Diploma
- Crystal Healing Certification
- Dog Grooming Diploma
- Dog Training: Train Your Dog to Walk on a Treadmill Certification
- Exercising at Home or Outdoors Certification
- Fitting Room Advise Certification
- Floristry Academy Diploma
- Full Body Massage
- Garden Design and Maintenance Diploma
- Horse Care and Stable Management
- How to Use Garden Herbs Certification
- International Massage Diploma
- Introduction to Animal Care Certification
- Introduction to Cat Behaviour Certification
- Introduction to Cat Grooming and Health Certification
- Introduction to Feline Care Certification
- Introduction to Feng Shui Certification
- Introduction to Kennel and Cattery Management Certification
- Introduction to Photography Certification
- Introduction to Reptile Care Certification
- Kids Party Planner
- Makeup Artist Diploma
- Nail Technician Diploma Award

- Organic Gardening Certification
- Painting and Decorating Certification
- Pet Psychology Diploma
- Professional Aromatherapy Certification
- Rabbit Care Certification
- Rat/Mouse/Hamster Care Certification
- Reflexology
- Reiki Certification
- Script Writing Certification
- Selling Your Arts and Crafts Certification
- Stray and Feral Welfare Management Certification
- Tarot Card Reading Certification
- Travel Writing Certification
- Urban Gardening
- Writing Skills Certification
- Zen Gardening Certification

Hospitality and Tourism

- Applying for Alcohol Licensing Certification
- Bartending Certificate
- Being a Sommelier Certificate
- Event Management Logistics and Troubleshooting Certification
- Events Management Certification Level 2
- Events Management UK Certification
- Hotel Management Certification Level 3
- Hotel Reception Administration Certification
- Hotel Reception Certification
- How to be a Successful Waiter/Waitress Certification
- Kids Party Planner Certification
- Nightclub and Bar Security Certification
- Restaurant Management Certification Level 2
- Travel and Tourism Certification Level 2
- Working in the Service Industry Certification

Human Resources

- Absence Management Certification
- Costs and Causes of Employee Turnover Certification
- Dealing with HMRC in Relation to New Employees Certification

- 
- Defining HR Certification
 - Developing a Compensation & Benefits Package Certification
 - Discipline and Grievance Certification
 - Ensuring Adequate Staff Levels Certification
 - Equality, Diversity & Discrimination Awareness Certification
 - Hiring Employees Certification
 - Hiring for a Diverse Workforce Certification
 - HR: Creating an Employee Handbook Certification
 - HR: Protecting Confidentiality Certification
 - HR: Working with Vendors Certification
 - Human Capital Management Certification
 - Human Resources Certification Level 2
 - Introduction to Contracts Of Employment Certification
 - Introduction to Employment Law Certification
 - Modern Slavery Awareness Certification
 - Onboarding Best Practices Certification
 - Onboarding Tools Certification
 - Parental Rights Certification
 - Recruitment Consultant Certification
 - Recruitment Strategies Certification
 - Safer Recruitment Certification
 - Sick Leave Certification
 - Termination of Employment Certification

Medical and Mental Health

- Chinese Medicine Certification
- Concussion Awareness Certification
- Coronavirus Awareness
- Counselling Certification
- Criminal Psychology Certificate
- Dementia Awareness Certification
- Dental Care Certification
- Depression Awareness Certification
- Diabetes Awareness Certification
- Eating Disorder Awareness Certification
- Epilepsy Awareness
- Grief and Bereavement Counselling Certification
- Health and Wellbeing Certification
- Introduction to Child Counselling Certification

- Introduction to Psychology Certification
- Legionnaires' Disease Awareness Certification
- Medical Acupuncture Certification
- Mental Health Awareness Certification
- Mental Health First Aid Certification
- Mental Wellbeing in Children and Young People Certification
- Naturopathy Certification
- Pharmacy Assistant Certification
- Professional Post-Traumatic Stress Disorder Counselling Certification
- Professional Relationship Counselling Certification
- Sepsis Awareness Certification
- The Complete Menopause Toolkit Certificate
- The Self Care Certification
- UTI Sepsis Certification

Personal Development

- Advanced English Spelling Certification
- Anger Management Certification
- Assertiveness Skills Certification
- Body Language Certification
- Boost Your Concentration Certification
- Building Your Confidence and Self-Esteem Certification
- Commitment to Consistency Certification
- Communication Basics Certification
- Decoding Direct/Indirect Messages Certification
- Effective Decision-Making Certification
- EFT – Emotional Freedom Technique Certification
- Emotional Intelligence Certification
- Finding Your Perfect Career For Success and Enjoyment (CareerRadar) Certificate
- Handling Conflict in High-Value Relationships
- Handling Conflict in Low-Value Relationships Certification
- Hourly Planning and Habits Certification
- How to Build Resilience Certification
- How to Programme Your Mind for Success Certification
- How to Stop Procrastinating Certification
- Identifying Causes of Conflict Certification
- Improve Your Assertiveness Certification
- Improve Your Social Skills Certification

- 
- Improving Personal Effectiveness Certification
 - Interpersonal Skills Certification
 - Learning Impressive Telephone Techniques Certification
 - Learning Strategies Certification
 - Learning to Learn Certification
 - Learn Speed Reading Certification
 - Life Hacks Certificate
 - Listening Skills Certification
 - Master Talking to Anyone Certification
 - Memory Enhancement Certification
 - Mindful Listening Certification
 - Mindfulness Certification
 - Motivation Skills Certification
 - Myers-Briggs Theory and Test Certification
 - Neuro-Linguistic programming Certification
 - Neuroplasticity: Rewire Your Brain for Success Certification
 - Preparing for an Exam Certification
 - Problem Solving Certification
 - Promoting Positive Behaviour Certification
 - Success Habits Certification
 - The Art of Persuasion Certification
 - The Basics of Critical Thinking Certification
 - The Importance of Ethics Certification
 - The Power of the Mind Certification
 - The Science of Happiness Certification
 - The Secrets of Body Language Certification

Professional Development

- Boost Your Work Efficiency Certification
- Career Planning Certification
- Confidence On Camera Certification
- Dealing with Difficult People and Situations Certification
- Developing a Career Strategy Certification
- Establishing Credibility as a Speaker Certification
- Extremism and Terrorism Awareness Certification
- How to Handle Criticism at Work Certification
- How to Write Better Emails Certification
- Influencing People Certification
- Interviewing Skills and CV Writing Certification

- 
- Interviewing Skills Certification
 - Life Coaching Certification
 - Mentoring and Coaching People Certification
 - Note Taking Certification
 - Practical Leadership Skills Certification
 - Presentation Skills Certification
 - Prioritisation Certification
 - Public Speaking Certification
 - Punctuation Mastery Certification
 - Questioning and Listening Techniques Certification
 - Rational Decision-Making Certification
 - Win-Win Negotiations for Conflict Resolution Certification

Sales/Marketing

- Achieving Sales on the Telephone Certification
- Advertising and Marketing Certification Level 2
- Body Language as a Sales Tool Certification
- Buying and Selling Online Certification
- Closing Techniques Certification
- Cold Calling Certification
- Content Creation Certification
- Converting Leads into Sales Certification
- Copywriting Masterclass Certification
- Creating a Marketing Plan Certification
- Digital Marketing Certification Level 2
- Estate Agency – Scottish System Certification
- Evaluating a Marketing Plan Certification
- Facebook Advertising
- Handling Objections & Overcoming Barriers to Sales Certification
- How Retargeting Works Certification
- How to Become a Social Media Influencer Certification
- How to Close More Sales Certification
- Instagram Marketing Certification
- Introduction to Google Ads Certification
- Introduction to Reddit Marketing Certification
- Key Mistakes to Avoid When Marketing Certification
- Make an Impression Every Time Certification
- Making Your Sales Pitch Certification
- Managing a Sales Team Certification

- 
- Marketing Certification Level 2
 - Marketing Plan Writing Certification
 - Negotiating and the Concept of the Three P's Certification
 - Networking for Sales Professionals Certification
 - Product Pricing and Sales Negotiation Certification
 - Reddit Marketing Certification
 - Retail Analytics Certification
 - Sales Diploma
 - Sales Funnels for Beginners Certification
 - Sales Pitching Certification
 - Sales Talk – Understanding the Jargon Certification
 - Sales Tools and Technology Certification
 - SEO for Business Certification
 - Skills to Succeed at Selling Certification
 - Social Media Careers Certification
 - Social Media for Business Certification
 - Social Media Marketing Certification
 - The Four Ps of Marketing Certification
 - The Power of Influence & Motivating People to Buy Certification
 - The Purpose of Advertising Certification
 - Writing Sales Proposals Certification
 - YouTube Channel Marketing Certification
 - YouTube Masterclass Certification

Teams and Management

- Communication Techniques for Managers Certification
- Conducting Employee Appraisals Certification
- Conflict in the Workplace Certification
- Construction Management Certification Level 1–3
- Constructive Feedback Certification
- Designing Effective Teams Certification
- Essential Skills for First-Time Managers Certification
- Facilities Management Certification Level 2
- How to Manage Virtual Teams Certification
- Inspirational Leadership Certification
- Key Tools and Knowledge for Team Leading Certification
- Leading Effective 1–1 Meetings Certification
- Leading Team Meetings Certification
- Managing Teams Certification

- Thomas–Kilman Conflict Mode Instrument Certification
- Transport Management Certification Level 2
- Warehouse and Transport Management Certification
- Warehouse Management Certification Level 2
- Working in Teams Certification



"The UKQAS awarding body is very practical and valuable for managers to tackle a variety of problems in the real corporate world. The contents are recognised, and it is clear why a UK qualification is worthwhile." - Fazil Sheikh, CEO, Hali Management Consultancies, Sharjah, UAE.

"UKQAS is a proud partner in shaping a brighter future in global education, empowering development through better education for learners from all backgrounds. Their practical approach to tests and learning materials is essential for developing skills and growing in one's job."

- Dr. Emmanuel Benson, Head of GCL Campus, Kuala Lumpur, Malaysia.

"UKQAS has supported me in progressing my diploma in a timely manner, and the learning environment is quite adaptable. I've learnt a lot, and I'm grateful to everyone who assisted at UKQAS." - Samaha Shakerin, Student, Queen Mary University of London, United Kingdom.

ARE YOU READY TO TAKE YOUR EDUCATION TO THE NEXT LEVEL?

Learners are at the heart of everything we do at our International Study campuses. We achieve success built on the excellence of our teaching and the quality of our courses, and we create opportunities that build better futures. We endeavor to achieve the highest academic and professional standards and aim to be recognized internationally for our high-quality teaching resources, support and opportunities for our students.

Here are just a few of the reasons you should choose to study with us.

- ✓ **FASTER** (most of the courses with fast-track mode available, e.g., complete within 4-6 months for 9 months course)
- ✓ **LOWER COST** (Pay only half or one-third of the website published tuition fees of a British university in your comparable local currency at any of our ISC - International Study Campuses)
- ✓ **INSTALMENTS** (Pay in instalments with your local money at your local ISC campus)
- ✓ **FLEXIBLE** (Studying locally at our ISC campuses online without having to pause or leave your employment)
- ✓ **LOCALLY** (No visa is necessary; complete your whole course and receive a British Diploma or Degree without having to travel or spend additional living expenses while studying overseas)
- ✓ **ASSURED** (We are committed to offering our students the highest quality online education or in-class blended learning experience. We have been given good reviews from our students)
- ✓ **SATISFACTION** (We are proud to consistently achieve high student satisfaction ratings in the reviews)
- ✓ **INTERACTIVE** (Studying online with us will give you access to our cutting-edge personalised virtual learning platform, available 24/7 on any device. Our learning platform allows you to get the full higher education experience from anywhere in the world. Access all of the interactive materials required to complete your studies, including the GCL network with fellow students from around the world)
- ✓ **ENGLISH** (We do not require an English proficiency test result with an IELTS 6.5 score for admissions eligibility if your previous educational qualification MOI (medium of instruction) was in English)
- ✓ **APEL** (We offer fast-track pathway progression programmes and APEL (Accreditation of Prior Experiential Learning) admission routes to assist all students throughout the world in advancing their careers)
- ✓ **INTAKES** (We offer flexible intake almost every two months, registrations are going on at your local ISC campus)
- ✓ **SCHOLARSHIPS** (We offer 10% to 50% Scholarships for early birds only, contact your local ISC campus immediately)

FREQUENTLY ASKED QUESTIONS

Here are some of our most frequently asked questions. We believe it is important that you have all the information relating to your course of study before you make a decision to enroll.



1. Why join our CPD courses and what's included?

Joining our CPD courses offers a range of benefits, and here's why you should consider enrolling:

- Customized e-Learning Content: Our courses are tailored to meet the specific needs of learners, ensuring a focused and relevant educational experience.
- Industry Expertise: Course content is created by industry experts, ensuring that you receive high-quality and up-to-date information.
- CPD Approved Learning Material: Our courses are approved by the Continuing Professional Development (CPD) accreditation, demonstrating the commitment to maintaining and enhancing professional skills.
- Regular Updates: Course content is regularly updated by experts to reflect the latest industry trends, standards, and practices.
- Global Recognition and Awards: Our courses have gained global recognition and multiple awards, attesting to their quality and effectiveness.
- Interactive and User-Friendly: Our courses and learning portal are designed to be interactive and user-friendly, enhancing the overall learning experience.
- Immediate Certification: Receive your certificate instantly upon completing the course, available for immediate download.
- Flexible Access: Start your course immediately with 24/7 access, allowing you to learn at your own pace, 365 days a year.
- Multiple Choice Exams: Assess your knowledge through multiple-choice exams with an 80% pass mark.
- Inclusive Exam Fee: The exam fee is included in the course price, eliminating any additional costs.
- Three Retakes at No Extra Cost: If needed, you have the opportunity to retake the exam up to three times without incurring extra charges.
- Printable Certificate: Print your certificate directly from your portal upon successful completion of the course.
- Flexible Completion Time: Each course provides 12 months of login access, giving you the flexibility to finish at your own pace, though early completion is possible.
- Engaging Learning Materials: Benefit from engaging and interactive learning materials designed to enhance your understanding of the subject matter.
- Compatibility: Our courses are compatible with all major browsers and devices, ensuring a seamless learning experience.
- Online Delivery: Access the course online through <https://ilap.ukqas.org.uk> our bespoke e-learning portal and Learning Management Systems (LMS).
- Multiple Contact Options: Reach out to us easily through various channels, including email, WhatsApp, or live chat, for any queries or support.
- By joining our CPD courses, you gain access to a comprehensive, flexible, and expertly crafted learning experience that is designed to meet your professional development needs.
- Inside the course: Throughout the course, you will engage with the content through reading, video (if available), and various activities and assessments. Each course includes

all assessments, allowing you to assess your understanding as you progress through the material. At the end of each module or unit, you will be required to complete an assessment test. These tests are automatically graded, giving you immediate feedback on the correctness of your answers.

- 20–Certificate: Once you complete the full reading, watch video (if available), and all activities and assessments and multiple-choice exams/quizzes the system will generate a course completion certificate.
- The certificate is not only from UKQAS Limited but is also approved by the Continuing Professional Development (CPD) organization. This adds credibility to the qualification, indicating that the course aligns with established professional development standards.
- Each certificate is adorned with the CPD logo, further emphasizing the approval and recognition from a respected professional development accreditation body.

2. Why should I join this course?

Education Is a Lifelong Currency and Gives You a Better Communication Circle and Reveals Your True Talents.

Education helps enhance people's skills and knowledge and helps boost people's self-confidence.

It helps to start or improve your career. Our Recognized CPD Accredited Courses will help you gain new skills and enhance your CV to submit the certificate to your present or recent employers.

3. What are CPD and the benefits of CPD?

- CPD – Continuing Professional Development.
- Gain new skills
- Improve job prospects
- Enhance employment opportunities
- Improve career satisfaction
- Tracks prior learning
- Up to date with your job requirements
- Enhance your CV/Profile
- Help lead the way to further education
- Help increase your chances of getting a good job.
- Help improve your ability to learn new things.
- Help people hone their leadership skills.
- CPD helps you continue to make a meaningful contribution to your team
- You become more effective in the workplace
- This assists you to advance in your career and move into new positions where you can lead, manage, influence, coach and mentor others.
- It is a Worthy Investment

4. How do CPD points, units and credits relate to CPD Hours?

It is considered across all industries that CPD points, units and credits all relate to the same thing, CPD Hours. What are CPD Hours? The definition of CPD Hours is the time spent for a delegate to be in “active learning”. Active learning defines the actual time spent learning something relevant for their Continuing Professional Development objectives. A great example of this would be 1-day accredited CPD training course. If the training starts at 9 am and ends at 5 pm, with a 1-hour break for lunch, the CPD Hours would be 7 CPD Hours.

For added information, it is estimated that 95% of all professional bodies use CPD Hours as their Continuing Professional Development measure and that where the terms CPD points, units or credits are used, these are in a typical 1:1 ratio with CPD Hours. By this, it is meant that typically 1 CPD point equals 1 CPD Hour.

5. How is the Course Format?

The course is delivered online via our bespoke e-learning portal, Learning Management Systems (LMS) Online e-Learning Systems.

6. What Support will I get?

It's good to know help is at hand.

We take pride in our customer service, offering dedicated support offering you unlimited online email support whilst studying to help answer any questions you may have.

7. When can I Start?

Start immediately after you purchase online

8. How can I pay?

You can either use your Visa, MasterCard, American Express, Solo cards to pay for the online course. Our site uses the latest SSL encryption to ensure your safety. Alternatively, contact any of our International Study Campuses nearer to you.

9. How long after payment can I begin the course?

You can begin the course immediately after your payment has been received. You will create your login details during the checkout process. We will also send you an email confirming your login details.

10. Where / when can I study the course?

You can study the course any time you like. Simply log in and out of the web-based course as often as you require. The course is compatible with all computers, tablet devices and smart phones so you can even study while on the move!

11. What is the pass mark for the test?

The pass mark for the test is 80%.

12. What happens if I fail the test?

If you don't pass the test first time you will get further opportunities to take the test again after extra study. There are no limits to the number of times you can take the test. All test retakes are included within the price of the course.

13. When will I receive my certificate?

Once you have completed your test you can log in to your account and download/print your certificate any time you need it. If you would prefer us to post you a certificate to a UK address, there will be an admin charge of £15 (certificates sent internationally may cost more).

14. Does this CPD recognized?

It is a Recognized CPD Qualifications

15. What is the care certificate qualification?

Our care courses help you to learn new skills in specific areas of study. Care Certificate

launching on 1 April 2015. All new healthcare assistants and social care support workers will be expected to get a Care Certificate within 12 weeks of employment.

The Care Certificate assesses the fundamental skills, knowledge and behaviors that are required to provide safe, effective and compassionate care. It will be awarded to staff in health and care roles who can demonstrate that they meet each of the 15 Care Certificate standards

- STANDARD 1 Understand your role
- STANDARD 2 Your personal development
- STANDARD 3 Duty of care
- STANDARD 4 Equality and diversity
- STANDARD 5 Person centered values
- STANDARD 6 Communication
- STANDARD 7 Privacy and dignity
- STANDARD 8 Fluids and nutrition
- STANDARD 9 Mental health, dementia and learning disabilities
- STANDARD 10 Safeguarding adults
- STANDARD 11 Safeguarding children
- STANDARD 12 Basic life support
- STANDARD 13 Health and safety
- STANDARD 14 Handling information
- STANDARD 15 Infection prevention and control

16. CPD Explained

CPD stands for Continuing Professional Development and is the term used to describe the learning activities professionals engage in to develop and enhance their abilities. CPD is a holistic approach towards the enhancement of personal skills and proficiency throughout a professional's career.

Engaging in CPD activities ensures that both academic and practical qualifications do not become outdated or obsolete and allows individuals to continually 'up skill' or 're-skill' themselves regardless of their occupation, age or educational level.

Continuing Professional Development is an ongoing process of frequently improving skills and competencies to enhance workplace performance and future career prospects.

17. What is CPD?

Continuing Professional Development is a commitment to ongoing lifelong learning. CPD encourages looking forward and identifying opportunities to learn something new, refresh existing knowledge, improve skills, or simply keep up to date with the latest developments within a particular profession or industry.

In practice, CPD can mean everything from taking a training course or attending an educational event, to studying for new qualifications or learning new aspects of a job.

Continuing Professional Development enables learning to become conscious and proactive, rather than passive and reactive. It involves individual documenting and keeping a record of the increasing skills, knowledge and experience they gain throughout their career.

CPD combines different methodologies for learning, which includes training courses, seminars, workshops, conferences and events, webinars and online eLearning programs. CPD can also include sharing best practice techniques, thoughts and ideas, all focused on an individual improvement within the work environment.

18. What is a CPD record / portfolio?

A CPD record helps keep track of your learning progression from year to year. It is an

individual's evidential documentation of their Continuing Professional Development obligations for their professional body or association. Contained within a CPD record would be the register of learning activities, such as training courses, workshops and educational events attended, the number of CPD hours / points the individual has completed for any given year, as well as a copy of the delegate CPD certificates for each activity. These CPD delegate certificates act as validation that the learning has been attended and completed.

Professional bodies review their members' CPD portfolio to ensure they are meeting their annual Continuing Professional Development hours or points requirements. A CPD portfolio should demonstrate a range of different methods of learning and the different impacts on future capability. Always ensure that you keep your CPD portfolio up to date, as it is more difficult to record CPD at the end of the year, hoping to remember everything completed over the last 12 months.

19. What are CPD points, units and credits?

One of the most frequent questions about Continuing Professional Development is how CPD is recorded, and specifically "What are CPD points, units or credits?" and "How do CPD points relate to CPD Hours?" With the increasing number of professional bodies in the UK and their varying annual requirements of Continuing Professional Development, a natural split in common language terms and expression has arisen. Different professional bodies use the terms 'CPD hours', 'CPD points', 'units' or 'credits' depending on preference, typically for historical reasons when initially implementing their Continuing Professional Development policy, rather than from any modern-day strategic perspective.

20. How do I buy and start a course?

- You need to find the right course on our website at <https://ilap.ukqas.org.uk>. You can search for any course or find the course from the Course category section.
- Click on Take This Course button, and you will be directed to the Cart page.
- You can update the course quantity and remove any unwanted items in the CART and after that click on the Checkout option and enter your billing details.
- Once the payment is made, you will receive 2 emails, first email with paid invoice and 2nd email with the login details, and you can start learning after logging into the portal.

Alternatively, contact any of our International Study Campuses nearer to you.

21. I don't have a credit /debit card, what other methods of payment do you accept?

You can make the payment using PayPal or you can Bank Transfer the amount.

22. I wanted to ask what the age limit is to do the courses.

The age limit to enrolling on our courses is 16 years. However, parents can buy the course for their underage children

23. What happens if I fail the exam, can I retake it?

If you fail the exam, then you can retake the exam for a maximum of 3 times.

24. Can I do the courses from outside United Kingdom -UK?

Learners from anywhere in the world can enroll on our courses using an internet-connected device.

25. Where can I use the certificate?

Employers can proudly introduce to the local and international market that their employees have updated CPD accredited training courses and certification. At the same time, the employees can update their CV/profile and pride themselves.

You can use the certificate in applying for a job in the relevant sector.

26. Can I make the payment over the phone?

Yes, you can make the payment over the phone. Our admissions team is always available to assist you.

27. Is CPD Equivalent to NVQ Qualification?

CPD are not NVQ or Academic qualifications because of the differences in the learning style.

During CPD training/course, the learner can complete several training hours, completing various learning activities on the topic of their choice. But NVQ is a course with pre-determined content and modules that you can study. CPD is recognized as an accreditation; therefore, your accomplishments will be noticed by prospective employers or certified yourself.

28. Can I submit my CPD Certificate to the employer or add it to my CV?

Yes, you can.

29. Will the Universities accept CPD certificates?

CPD is not counted as academic credit or Qualifications. However, commitment to learning, demonstrated by CPD, will put the candidate in good favor if they wish to stand out from their peers when applying to university. It provides good evidence of the candidates' abilities and expertise and demonstrates their dedication to professional development inside and outside the workplace.

30. What are CPD points, hours, units and credits?

Improving your skills and knowledge through Continuing Professional Development is the responsibility of every professional across all industries. When completing CPD, it is important to keep a record of the training completed each year, what learning objectives have been met, and what skills will be put into practice to improve and increase proficiency; you can track these with your CPD hours, points, units or credits. The training record kept by an individual is typically called a CPD record or portfolio. [LEARN MORE](#)

CPD LEVEL 1 / 1 point– A little knowledge was gained, but not a significant amount

CPD LEVEL 2/ 2 points– General knowledge about the subject has been improved

CPD LEVEL 3/ 3 points– A significant amount of knowledge has been gained about many different aspects of a subject

CPD LEVEL 4/4 points– The CPD activity has had a major positive impact on the knowledge and understanding of the subject matter, and significant time has been spent studying.

Additional 4 points – Gained if a learner then demonstrates expertise on the subject and considers themselves to be a specialist.

To reflect these considerations and anomalies, the CPD points gained from an online course will be affected by the following factors:

Course Level – The higher the expertise and more objectives a course has, the more points it will be worth upon completion.

A level 2 diploma course will likely gain more CPD awards than lower level one.

Subject Matter – Certain topics may need prior knowledge and are more complex to understand, which can mean extra time is required in study. This will be recognized by having more CPD points attributed to its completion.

Specialization – The more focused and precise the information is in a training course is, the more points will be awarded. This is to recognize the fact that specific elements, such as

science equations or government legislation, may need to be understood to complete the training.

31. Why should a company join us?

Here are few reasons why we feel staff development is vital to any business or organization:

- Increase Efficiency
- Improve Productivity
- Guaranteeing Consistency
- Legal Compliance
- Address Weaknesses
- Confidence
- Health and Well-being
- Enhance their employee's – CV/Profile
- Dedicated Commitment and value
- It is a Worthy Investment
- It is easy to contact us

32. Who has approved of our CPD courses?

Our CPD training courses are in line with the relevant UK legislation and recommended practice including:

– Continuing Professional Development (CPD)

33. What kind of support will I get?

Support: Unlimited Dedicated Online Support via support ticket system, however you can also email us to: cpd@ukqas.org.uk

34. How do I pay?

All our courses require an upfront payment. However, if you buy a multi-course or bundle and want to have instalment facilities, Set up a Direct Debit with UKQAS Limited. Your Direct Debit will be set up now, but we'll confirm the amount and let you know before future payments are made.

You can pay by debit or with credit card or you can pay directly from your account online transfer

35. What if I fail after three times?

It depends on the courses and modules you have completed. Our system allows candidates to do the exam 3 times, and if you fail after three times, you need to buy that course again. Repurchases can be discounted by up to 30%. Please get in touch with us for the purchases.

36. Can I Get a Job with a CPD Certificate?

Yes, you can! Combined with relevant experience and any other requirements set out by the employer, CPD Certificates can give you the edge over other applicants applying for the same role. They set you above the competition by displaying that you go the extra mile when it comes to your career.

Investing in extra training courses shows that you care about being the best you can be and are in constant pursuit of new knowledge and skills. Who wouldn't want to employ someone with that attitude?

If you're on the job hunt, we wish you the best of luck in your search!

UKQAS Online Learning Portal Environment



UK QUALIFICATIONS, ASSESSMENTS AND SKILLS

NEW My wellbeing Support



My learning

 My courses

 My wellbeing

 Add/remove courses

 My course notes

 My certificates

 Messages

Privacy & security
Terms of use

Search for new courses across multiple categories and add them to your course library.

Download course list

Course category

All courses (745)

Per page

25

Search

Reset



Customer Services Certification Level 3

Added to My Courses



Advertising and Marketing Certification Level 2

Added to My Courses



Customer Relationship Management Certification

Added to My Courses

<https://ilap.ukqas.org.uk>



UK QUALIFICATIONS, ASSESSMENTS AND SKILLS

NEW My wellbeing Support



My learning

 My courses

 My wellbeing

 Add/remove courses

 My course notes

 My certificates

 Messages

Privacy & security
Terms of use

Courses (50)
Individual coursesPathways (0)
Sequential course collections

Cabin Crew Certification

65%

Continue

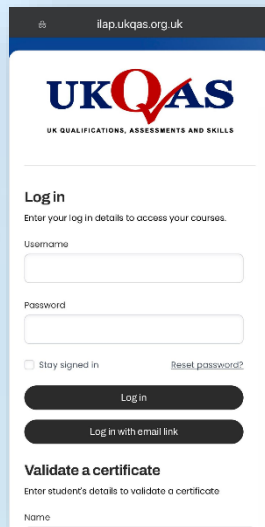


How to Earn Online Certification

0%

Continue

UKQAS Learning Portal Login, Certification and Verification:



ilap.ukqas.org.uk

UKQAS
UK QUALIFICATIONS, ASSESSMENTS AND SKILLS

Log in
Enter your log in details to access your courses.

Username

Password

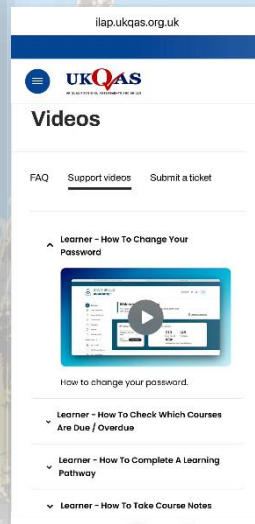
☐ Stay signed in [Reset password?](#)

Log in

Log in with email link

Validate a certificate
Enter student's details to validate a certificate

Name



<https://ilap.ukqas.org.uk>

UKQAS Learners can login on learning portal. Once completes any course certificate will be issues on your portal to download and your Employer can verify it as well.



British CPD Approved Courses!

CPD stands for Continuing Professional Development. Our CPD training courses are in line with the relevant UK legislation and recommended practice.

CPD training helps you develop and improve your professional practice. This can include building on your strengths, as well as developing yourself where you have capability gaps.

Learn with Confidence

We work in association with industry experts including:



As featured in:



Thousands of SME trust these CPD contents with staff development, along with the below enterprise brands:





UK QUALIFICATIONS, ASSESSMENTS AND SKILLS

UKQAS is a leading 21st-century awarding organisation established to suit the evolving education and training needs of learners and employers in the UK and around the world. As a British awarding organisation, UKQAS can assure businesses, centres, and learners that its quality standards are consistent, rigorous, and valid, and its learning is valued.



Companies
House
10973679

UKRLP

UKPRN: 10086095

**UK Register
of Learning
Providers**

UKQAS Limited (UK Qualifications, Assessments and Skills) is a UK based Awarding Organisation

Registered in England and Wales with the Company Number 10973679

UK Register of Learning Providers (UKRLP) with a unique UK Provider Reference Number (UKPRN: 10086095)

Registered Office: 7 Bell Yard, London, WC2A 2JR, United Kingdom

Phone: +44 208 133 8086 | Email: info@ukqas.org.uk | Web: www.ukqas.org.uk